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2015-02-27 Minutes of the Executive Committee of the Academic Senate

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Recommended Citation

University of Dayton. Academic Senate. Executive Committee, "2015-02-27 Minutes of the Executive Committee of the Academic Senate" (2015). *ECAS Minutes*. 341.
https://ecommons.udayton.edu/ecas_mins/341

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Approved
Minutes of the Executive Committee of the Academic Senate
February 27, 2015
SM113B, 9:00-10:30 AM

Present: Phil Anloague, Paul Benson, Jim Dunne, Harry Gerla, Linda Hartley, Emily Hicks, Carissa Krane, Laura Leming, Ed Mykytko, Dominic Sanfilippo, Kathy Webb

Absent: Erin Brown

Guests: Corinne Daprano (Faculty Board), John McCombe (SAPC)

Opening prayer/meditation: J. Dunne opened the meeting with a prayer.

Minutes: The minutes of the February 20, 2015, ECAS meeting were approved with corrections and one abstention.

Announcements:

- Meeting with CAS Dean candidate-- Monday, March 2nd from 3:45-4:45 pm in St. Mary's 113A.
- Presidential Search Firm Meeting with ECAS on Wednesday, March 4, 2015, 11:30 am-12:30 pm, St. Mary's 113B
- No ECAS on Friday, March 6, 2015
- Next ECAS meeting is Friday, March 13, 2015, 9:00-10:30 am, St. Mary's 113B
- Next Academic Senate meeting is Friday, March 13, 2015, 3:00 pm KU East Ballroom
 - Agenda will be approved via email because of Midterm break
- ELC meeting Monday, March 16, 2015, 9:30-11:30 am KU 316
- UD China Institute: Jason Reinoehl and Interim Provost Benson will present at the April 17th Academic Senate meeting

Reports from Committees:

Academic Policies Committee: E. Mykytko reported that the committee would meet later today to review the survey results. The survey results will be shared with the University Calendar Committee at the Tuesday, March 10th meeting. The APC will share the final survey results with the Academic Senate at the March 13th meeting. The summary prepared for the Academic Senate will be widely distributed. The APC meets at 2 pm on the second and fourth Fridays.

D. Sanfilippo reported that over 1,000 students had responded to the student calendar survey. The survey will close Sunday, March 1st. He plans to share the results with the University Calendar Committee on March 10th.

Faculty Affairs Committee: H. Gerla reported that the committee had not met since the last ECAS meeting. The FAC meets at 11:00 am on the first and third Fridays.

Student Academic Policies Committee: J. McCombe (SAPC chair) reported that the latest draft of proposed revisions to the Academic Honor Code incorporates feedback from academic units. He explained that the misconduct policy should be used when a grade is lowered due to academic

misconduct. The process explicitly states that faculty should report misconduct. Instructors have the option to choose a lesser punishment. Records of misconduct will be kept in the student's file in the "home" academic unit as long as the file exists. Programs that need information on a regular basis such as the Honors Program or Athletics can make standing requests with the College and Schools. The situation where a student is dismissed from a unit, but not the university is not covered under this policy. P. Benson stated that this would need a separate policy. E. Mykytka suggested that the form be made available as an editable, savable PDF to facilitate the process. The form would be printed out at the signature stage. The revised document will be on the agenda for the March 13th Academic Senate meeting for discussion and possible vote. The committee meets on Mondays at 9 am as needed.

Old Business:

Provost Council Report: C. Krane reported that the council has discussed the following topics: indirect returns from grants; new process for marketing for academic units that focus on the top strategic initiatives; transfer credits and CAP requirements; the draft statement on research and policy on research. C. Krane conveyed ECAS members' comments from prior meetings. There were no other responses or discussion on the topic. When asked about the silence, P. Benson explained that he interpreted silence as tacit consent. He stated that the statement would not be ready by the initial deadline of the May Board of Trustees meeting. There was discussion on who should work on a draft statement and revised policy. ECAS members agreed that both documents should go through the Academic Senate for consultation. The broader issue of the Provost Council being asked to consult and no dean taking the issue back to their faculty for discussion is a concern and challenge.

Other Issues: C. Krane reported that she had met with the SGA on Sunday, February 22nd. She was interviewed recently by Princeton Review.

University Policy Coordinating Committee Report: C. Krane led a discussion of a new Volunteer/Non-Employee Policy that was introduced at the last UPCC meeting. Several concerns were raised including the fact that the policy has not been seen or vetted by most academic units or the Provost. The new policy attempts to include two very different groups of people and assumes a level of administrative management that may not be in place. C. Krane reported that meeting agendas, informal minutes, and policies are not provided with adequate time to read, much less consult with others on new/revised policies. P. Anloague expressed concern that the UPCC was not a representative body. P. Benson said that Presidents Council thought the UPCC was a last step in the process, not a policy writing body. P. Benson will discuss the situation with President Curran.

Consultative Matters Document: This issue was tabled for lack of time.

The meeting was adjourned at 10:35 A.M.

Respectfully submitted by Emily Hicks

Work in Progress

Task	Source	Previously assigned	To	Work due	Due
Instructional staff titles	Provost's office		FAC		
Academic Calendar Survey	Calendar Committee/APC	APC	ECAS	Survey and results	Feb 2015

Information Literacy	ECAS		Task Force	Initial report due to Senate	April 17, 2015
AS Constitution revision	ECAS		ECAS		
Dismissal for academic dishonesty	SBA	SAPC	Chairs/Program Directors		
Policy for academic certificate programs			APC		
Review ECAS/Senate representation on Elections Committee	ECAS		FAC		
Tasks ongoing					
Consultation	ECAS	ECAS	ECAS	Open communication	
CAP oversight	Senate		APC	Hear reports as needed	
UNRC			ECAS	Hear reports as needed	